



Library Ground Rules for Oak Ridge Public Library Patrons

The Oak Ridge Public Library strives to be a place where everyone feels welcome and safe. We ask for your cooperation in maintaining an environment in which all Library patrons can use and enjoy the Library's resources, services, and facilities.

For the safety, protection, and comfort of everyone using the library, the following behaviors are prohibited:

1. Any behavior that is disruptive to library use
2. Eating
3. Consumption of alcoholic beverages; Non-alcoholic drinks with tight fitting lids are welcome in all areas of the library except at the public computers and the Oak Ridge Room. Please report any spills to library staff immediately.
4. Misuse of restrooms
5. Putting feet on chairs or sitting on tabletops
6. Leaving children under 14 unsupervised or ignoring any disruptive behavior
7. Overt sexual behavior, misconduct, or harassment
8. Violating Public Computer Use Policy
9. Blocking aisles and exits in violation of fire code
10. Smoking or other uses of tobacco including e-cigarettes
11. Leaving personal belongings unattended; the library is not responsible for the theft of items left unattended.
12. Soliciting library patrons or staff for money, items, or services
13. Bringing in animals, other than service animals, without prior permission
14. Harassment or abuse of public library staff and patrons.

Anyone disregarding these regulations is subject to removal from library premises and/or restriction of library privileges; this includes suspension from all Recreation and Park facilities including the Civic Center Recreation Building, Municipal Pool, Scarboro Community Center, Senior Center, parks, etc. The suspension includes free play, league play, camps, swimming lessons, classes, and special events.

In addition to the library-wide ground rules, the following rules have been established for the Children's Room in order to maintain the safety and security of people using that room:

Library patrons are expected to be respectful of our staff, property, and other patrons.



We expect everyone to follow all library rules. The rules below are specific to the Children's Room, but should be followed in all parts of the library:

- Walk
- Do not climb on shelves or other furniture, stand on chairs, or sit/stand on tabletops.
- Do not throw things.
- Children's Room toys should stay inside the Children's Room .
- Do not touch the ceiling while in the loft.
- Save games like tag or hide and seek for outside play.
- Leave bikes and ride-on toys outside the children's room (strollers are permitted inside).
- No fighting or play-fighting.
- Do not bang on the computer keys, yank the computer mice, or draw on the screens.
- Drinks should have tightly sealed lids and be kept out of reach of small children and away from books and computers.
- No food is permitted in any part of the library.
- Please keep all your clothes on, including shoes.
- If you are a caregiver, please be attentive.