



Fines and Fees:

The library does not charge overdue fees. Once library items are overdue, no more materials, including online materials through Libby and hoopla, may be checked out until all overdue materials are returned or accounted for. Additionally, patrons with overdue library materials will not be able to log in to a public computer, use a library laptop, or rent the auditorium.

Renewals: All items, except for Interlibrary Loan items, Launchpads, book club sets, wireless hotspots and any other collection designated as high demand, are automatically renewed twice, if not previously returned. However, if an item is on hold for another patron, it will not be renewed. In the case of a failed renewal (i.e. the renewal is declined because another person would like to use it) the original patron will be notified that the item is now due back at the library.

If an item is not returned within 30 days of its final due date, the patron will be charged the cost of replacing the item as well as a processing fee. If a wi-fi hotspot is not returned on the due date, internet service to the hotspot will be terminated and the patron's account will be blocked until the hotspot is returned. Additionally, the library does not accept replacement copies for damaged or lost materials. In the event of irreparable damage or a lost item, the patron will be charged the original cost of the material plus a processing fee.

Library Cards:

Residents of Oak Ridge	No charge
Non-residents of Oak Ridge	\$45/year
Non-resident Internet Courtesy Card	Free for 2 hrs /\$2 every 2 hrs after
Replacement Card	\$4

Checkout and Renewal Limits

Item	Initial Check Out Period	Renewals
Books, Audiobooks, and CDs	3 weeks	2 renewals, unless another patron is waiting. 9-week total checkout period.
DVDs	1 week	2 renewals, unless another patron is waiting. 3-week total checkout period.
Launchpads	3 weeks	No automatic renewals. 3-week total checkout period.
Wi-Fi Hotspots	1 week	No renewals. 1-week total checkout period.



Library Services:

Interlibrary Loan	No charge*
Black and White prints and copies	\$.10/page
Color Prints and copies	\$.40/page
Scanning	No charge

*Please see ILL policy for exceptions.

Lost or Irreparably Damaged Materials:

Books		Original cost + \$5 processing fee
DVDs, Mp3s, CDs		Original cost + \$10 processing fee
Launchpads		
	Lost or Damaged Tablet	Original cost + \$10 processing fee
	Lost or damaged bumper only	\$9
	AC Power adapter (without cord)	\$10
	Lost or Damaged Case	\$13
	USB Cord	\$5
Wi-Fi Hotspots		
	Lost or Damaged Device/entire item	\$90
	USB cord or adapter	\$5 each
	Lost or Damaged Case	\$10
Minor Repairs to any Item		
	i.e. damaged book cover or spine label, missing barcode	\$5
Dell Laptops		
	Lost or irreparably damaged laptop	\$1,044
	Lost power cord	\$25